Introduction to the Transferable Skills Module Career Planning and Grant Writing



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Training on Career Planning and Grant Writing



Goal: Discover what the next step in your career may be including support to make this next step

When: Starting at 3-6 months before your contract ends up till 6 months after your contract finishes

Individual training module

Training is divided into 4 modules

- 1. Create your Individual Career Plan (SB Science Management)
- 2. Networking session
- 3. Application writing
- 4. Final report



Module 1: Individual Career Plan



Potential Compass Questionnaire

- ✓ Inform Karen as soon as you would like to start.
- ✓ SB Science Management will be informed that you would like to start
- ✓ You will receive an invite to the Potential Compass Questionnaire



Individual Coaching Session

- ✓ SB Science Management will contact you to plan an coaching session
- ✓ Based on the results of the questionnaire you will discuss what you consider important for your career, your strengths/talents, interests, and which skills you need to develop



Individual Career Plan

- ✓ Write document based on the outcome of the individual coaching session (max 2 pages)
- ✓ Submit/send to Karen





Module 2: Networking Session



Selection Professional

- ✓ Based on the submitted document in module 1, (a) professional(s) will be selected
- ✓ Professional(s) can be from within or outside PoLiMeR consortium
- ✓ Contact is established and network session is planned





Networking Session

- ✓ Discuss potential career options
- ✓ Which steps did the professional(s) take?
- ✓ What is the next step in your career?
- ✓ What do you need to make this next step?



Concrete need for next career step

- ✓ Visit to other lab(s)
- ✓ Specific training/course
- ✓ Etc...





Module 3: Application Writing



Application

- ✓ Submit well-substantiated application to ask for support for ideas developed in module 2
- ✓ Standard application form including estimated budget
- ✓ Budget per PhD student is € 2,000



Review

- ✓ Submitted application will be reviewed by the Oliver, Karen and involved professional(s) from module 2
- ✓ Reviewing comments will be sent to you and if necessary submits revised version of the application



Granted Application

- ✓ Your application will be granted
- ✓ Carry out the granted application
- ✓ Plan lab visit / take training / follow course / etc.





Module 4: Final report



Final report

- ✓ Outcome of the whole process
- ✓ Maximum 2 pages
- ✓ Cost overview
- ✓ Reimbursement form including receipts, tickets, etc.
- ✓ Submit to Oliver, Barbara and Karen



Reimbursement costs

- √ Karen will take care of reimbursement costs
- ✓ You will receive incurred costs up till € 2,000





